
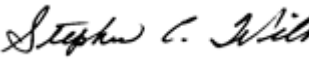




To: Professor Hassan Hamdan Al Alkim, President 

From: Prof. Stephen Wilhite, Provost 

Re: Academic Council Actions AY 2021- 2022 / MTG 10

Date: June 16, 2022

The Tenth Academic Council Meeting was held on 16 June 2022 through Microsoft Teams due to application of precautionary measures to limit the spread of COVID-19. The main purpose of this meeting was to approve the List of Graduates for Spring 2022, to consider a group of Procedures, and curriculum changes.

The Chair and seven other members attended the meeting. Prof. Maxime was invited to attend this meeting to replace Dean, SAS, Prof. Amjad was invited to attend this meeting to replace Dean, SoE, and Mr. Khalid Kunna, the Associate Registrar was invited to this meeting to follow up with the actions taken at this meeting since the current Registrar will be leaving soon.

The Provost applied the motion procedure in considering all of the agenda items.

At its meeting of June 16, 2022 the AURAK Academic Council took the following actions, which I hereby submit for your consideration:

AY 21-22.10.1 Welcome

- The meeting started at 9:30 with welcome remarks and introductions of the new member and guest made by the Provost.
- The Provost highlighted the important role that the current Registrar played during his employment period.

AY 21-22.10.2 Minutes and Actions from Previous Meeting:

- The Academic Council decided to postpone the voting on the Eighth and Ninth Academic Council Minutes of Meeting until the next meeting, based on the fact that these minutes recently circulated.
- The Provost announced that next meeting will be held either at the end of June or early July.

AY 20-21.10.3 List of Graduates:

❖ List of Graduates for Spring 2022

I. School of Arts and Sciences

- **The Academic Council members unanimously approved the list of graduates (Bachelor, Master and Post Graduate Diploma) submitted by the Associate Dean, School of Arts and Sciences.**



II. School of Business

- **The Academic Council members unanimously approved the list of graduates (Bachelor and Master) submitted by the Dean, School of Business.**

III. School of Engineering

- **The Academic Council members unanimously approved the list of graduates (Bachelor) submitted by the Associate Dean, School of Engineering**

(Please find Attachment 1 which includes the final list of all Graduates for Spring 2022)

- The Academic Council decided to add any student who completed the missing document/s to the graduates list before the end of the next week.
- The Academic Council agreed that the updated Graduate List will be sent by the Registrar's Office for the Academic Council members before it is sent for BoT approval.

AY 21-22. 10.4 Policies and Procedures:

1. DASPA and Course File Procedure – Courses Delivered Across Semesters

[Formerly: Senior Design Project - DASPA and Course File Procedure]

- **The Academic Council members unanimously approved the DASPA and Course File Procedure – Courses Delivered Across Semesters without any modification.**

2. DASPA and Course File - Cancelled or Independent Study Course Procedure

[Formerly: Cancelled or Independent Study Courses: DASPA and Course File Procedure]

- **The Academic Council members unanimously approved the DASPA and Course File - Cancelled or Independent Study Course Procedure without any modification.**

3. Transfer Credit Procedure (New)

- **The Academic Council members unanimously approved the new Transfer Credit Procedure with two modifications in page 3 listed below with highlight:**
 “Transfer applicants seeking to transfer into a program in the same field that they were studying in their previous institution must be in good standing, having a cumulative grade point average of 2.0 or equivalent on a 4.0 scale or more, at the institution from which the credit transfer is sought”



- “Transfer applicants must be in good standing, having a cumulative grade point average of 3.0 **or equivalent** on a 4.0 scale or more, at the institution from which the credit transfer is sought.”
4. Re-admission - New Beginnings Procedure (New)
- **The Academic Council members unanimously approved the new Re-admission - New Beginnings Procedure without any modification with understanding that a new procedure will be crafted soon to address the re-admission criteria following the suspension.**
 - **The Council discussed many solutions to be provided for the low performance students, such:**
 - ✓ Developing an in-house assessment to evaluate the student skills and decide whether they can continue in the major, and what are skills they need to improve.
 - ✓ Offering tutoring classes for the suspended students and provide them with a certificate at the end of the course.
 - ✓ Develop courses or training through the Center for Executive & Professional Education to help the suspended students.
 - ✓ Developing a new bachelor of University Studies.
 - **The Provost emphasized that the new beginning option as a means of avoiding suspension must be enforced in the early semesters of study before the student reaches the senior level or is approaching the limit for degree completion.**
 - **The Provost asked the Deans/ Associate Deans to discuss with the faculty whether they would like to design an in-house exam for low performance students to identify the skills they need to enhance.**

AY 21-22. 10.5 Curriculum Items:

- **The Academic Council members unanimously approved the following curriculum items submitted by the School of Engineering:**
 - ✚ Change in Existing Courses:
 - ❖ Internship I
 - Pre – requisites for ENGR 390 (Internship I) to be the completion of 60 credits and a CGPA of 2.0 or higher in the following programs:
 - ✓ Chemical Engineering
 - ✓ Civil & Infrastructure Engineering
 - ✓ Computer Engineering
 - ✓ Electrical & Electronics Engineering
 - ✓ Electrical Engineering



- ✓ Electronics & Communications Engineering
- ✓ Industrial Engineering
- ✓ Mechanical Engineering
- ✓ Petroleum Engineering
- Internship I pre – requisites for non – engineering programs completion of 60 credits and a CGPA of 2.0 or higher in the following programs:
 - ✓ Artificial Intelligence (CSAI 390)
 - ✓ Interior Design (INDS 390)
 - ✓ Computer Science (CSCI 390)
 - pre – requisites for ARCH 390 (Internship I) to be completion of 90 credits and a CGPA of 2.0 or higher
- ❖ Civil & Infrastructure Engineering:
 - ✓ CIEN 251 (CLOs)
 - ✓ CIEN 301 (CLOs & Course Description)
- ❖ Industrial Engineering Program
 - The Associate Dean indicated that the Industrial Engineering Program changes are very important for the current students although the decision was made to close this program.
 - ✓ IENG 231 (CLOs & Course Description)
 - ✓ IENG 232 (CLOs & Course Description)
 - ✓ IENG 241 (CLOs)
 - ✓ IENG 321 (CLOs)
 - ✓ IENG 322 (CLOs)
 - ✓ IENG 323 (CLOs)
 - ✓ IENG 341 (CLOs & Course Description)
 - ✓ IENG 422 (CLOs & Course Description)
 - ✓ IENG 423 (CLOs & Course Description)
 - ✓ IENG 424 (CLOs & Course Description)
 - ✓ IENG 425 (CLOs & Course Description)
 - ✓ IENG 426 (CLOs)



- ✓ IENG 427 (CLOs & Course Description)
- ✓ IENG 428 (CLOs & Course Description)
- ✓ IENG 441 (Course Title, CLOs & Course Description)

❖ Mechanical Engineering Program

- ✓ MENG 201 (CLOs & Course Description)
- ✓ MENG 212 (CLOs & Course Description)
- ✓ MENG 231 (CLOs & Course Description)
- ✓ MENG 311 (Course Description)
- ✓ MENG 342 (CLOs & Course Description)
- ✓ MENG 362 (CLOs & Course Description)
- ✓ MENG 453 (Pre-requisite, CLOs & Course Description)
- ✓ MENG 455 (CLOs & Course Description)
- ✓ MENG 461 (Course Title, Pre-requisite, CLOs & Course Description)
- ✓ MENG 462 (Course Description)
- ✓ MENG 463 (CLOs & Course Description)

✚ Program Modifications:

- ❖ Mechanical Engineering Program
- ❖ Industrial Engineering Program

- The Associate Dean decided to withdraw the request for creating new courses (IENG 313 , IENG 324, IENG 429, and IENG 430) since the program is phased out.

- Thesis Courses

✚ Change in Existing Courses:

- ✓ MEPM 590 (3 credit hours)
- ✓ MSRE 590 (3 credit hours)
- ✓ MIEN 590 (3 credit hours)

✚ New Courses:

- ✓ MEPM 591
- ✓ MSRE 591
- ✓ MIEN 591

✚ Change in Existing Courses:



• Equivalency of different courses:	
Course	Equivalent Course
IENG 241 (3 CH)	ENGR 200 (3 CH)
STAT 346 (3 CH)	ENGR 200 (3 CH)
CIEN 213 (3 CH)	CIEN 216 (3 CH)
CIEN 214 (3 CH)	CIEN 316 (3 CH)
ARCH 113 (1 CH) ARCH 114 (2 CH)	INDS 112 (3 CH)
ARCH 115 (3 CH)	INDS 122 (3 CH)
ARCH 472 (3 CH)	ARCH 372 (3 CH)
ECEN 491 (1 CH)	ENGR 450 1 CH
CSAI 350 (3 CH) * <i>apply to previous study plan</i>	CSCI 440 (3 CH) <i>*apply to previous study plan</i>

❖ Computer Engineering Program:

- ✓ CENG 315 (CLOs)
- ✓ CENG 316 (Course Description and CLOs)
- ✓ CENG 335 (CLOs)
- ✓ CENG 336 (Course Description & CLOs)
- ✓ CENG 401 (CLOs)
- ✓ CENG 411 (Course Description and CLOs)
- ✓ CENG 437 (Course Description and CLOs)
- ✓ CENG 461 (Course Description and CLOs)

❖ Computer Science Program:

- ✓ CSCI 112 (Course Description)
- ✓ CSCI 211 (CLOs)
- ✓ CSCI 215 (CLOs)
- ✓ CSCI 326 (CLOs)
- ✓ CSCI 462 (CLOs)

❖ Electronics & Communication Engineering Program:

- ✓ ECEN 331 (Course Description and CLOs)



- ✓ ECEN 431 (CLOs)
- ✓ ECEN 481 (CLOs)
- ✓ EEEN 280 (CLOs)

➤ **The Academic Council members unanimously approved the following curriculum items submitted by the School of Arts and Sciences:**

✚ Change in Existing Courses:

- ✓ MATH 113 (3 credit hours and 1 contact hour recitation)
- ✓ MATH 114 (3 credit hours and 1 contact hour recitation)
- ✓ MATH 111 (3 credit hours and 1 contact hour recitation)

✚ Change in Existing Courses:

➤ Department of Mathematics & Natural Sciences:

- The Associate Dean confirmed that the Chemistry Courses modifications are affecting the Biotechnology Program only.
- ✓ MATH 225 (Course Description and CLOs)
- ✓ CHEM 120 (Pre - requisite/s and Co - requisite/s)
- ✓ CHEM 121 (Pre - requisite/s and Co - requisite/s)
- ✓ CHEM 215 (Pre - requisite/s and Co - requisite/s)
- ✓ CHEM 100 (Pre - requisite/s and Co - requisite/s)
- ✓ CHEM 101 (Pre - requisite/s and Co - requisite/s)
- ❖ Master of Education
- ✓ EDUL 630 and EDUC 660 equivalency
- ❖ Mass Communication Program
- ✓ COMM 113 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 212 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 213 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 214 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 215 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 222 (Pre - requisite/s and Co - requisite/s)



- ✓ COMM 223 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 224 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 311 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 321 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 323 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 334 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 337 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 344 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 391 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 421 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 423 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 424 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 427 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 492 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 221 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 322 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 422 (Pre - requisite/s and Co - requisite/s)
- ✓ COMM 450 (Pre - requisite/s and Co - requisite/s)
- ❖ Biotechnology Program
- ✓ BIOL 114 (Pre - requisite/s and Co - requisite/s)
- ✓ BIOL 230 (Pre - requisite/s and Co - requisite/s)
- ✓ BIOL 231 (Pre - requisite/s and Co - requisite/s)
- ✓ BIOL 231(Pre - requisite/s and Co - requisite/s)
- ✓ BIOL 270 (Pre - requisite/s and Co - requisite/s)
- ✓ BIOL 250: (Pre - requisite/s and Co - requisite/s)
- The council decided to return the Arabic Courses listed below to the School for modifying the pre-requisites:
 - ✓ ARAB 102
 - ✓ ARAB 201
 - ✓ ARAB 202



- ✓ ARAB 301
- ✓ ARAB 311
- ✓ ARAB 312
- ✓ ARAB 411
- ✓ ARAB 412
- ✓ ARAB 420

AY21-22. 1.9 Any other relevant business

➤ Nil

Notes:

- ✚ The final recommended Procedures will be submitted by Ms. Amanda Fiona Forte, Chief Strategy and Excellence Officer, on behalf of Academic Council.

The meeting was adjourned at 11:00 am. The minutes of meeting will be sent soon.

