



To: Professor Hassan Hamdan Al Alkim, President

From: Prof. Stephen Wilhite, Provost

Re: Academic Council Actions AY 2021- 2022 / MTG 7

Date: 9 Feb 2022

The Seventh Academic Council Meeting was held on 9 Feb 2022 at noon through Microsoft Teams due to application of precautionary measures to limit the spread of COVID-19. The main purpose of this meeting was to approve curriculum changes and to consider a number of policies. The Chair and seventh other members attended the meeting. Dr. Maxime was invited to attend this meeting in place of Dean, School of Arts and Sciences.

The Provost applied the motion procedure in considering all of the agenda items.

At its meeting of 9th Feb 2022 the AURAK Academic Council took the following actions, which I hereby submit for your consideration:

AY 21-22.7.1 Welcome

- The meeting started at 12:00 pm with welcome remarks made by the Provost.

AY 21-22.7.2 Minutes and Actions from Previous Meeting:

- The Academic Council Members unanimously approved the Sixth Academic Council Minutes which were circulated on 7th Feb 2022 without any changes.
- The Provost discussed the pending item below in the action grid.

AY21-22. 4.3	The Provost asked the Deans to send him a report confirming that a review of all course pre-requisites and co-requisites has occurred and summarizing the actions that will follow from that review.	Deans	16-Nov-21	23-Dec-21	Completed in SoB and SAS	SoB and SoE sent their proposals to the 7 th Academic Council SAS still pending
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AY 21-22.7.3 Policies and Procedures:

❖ Policies Revision:

- ✓ The Provost highlighted that all the policies below had been reviewed by the Academic Policies Review Committee and President's Cabinet, except the last policy: Undergraduate Enrollment in Graduate Courses Policy.



- Academic Progress Policy Revision
 - The Academic Council Members unanimously approved the Academic Progress Policy Revision as amended below:
 - ✓ In page 2 to replace “Study Skills course” with “appropriate remedial course”
 - ✓ In page 3 to replace “New Beginning procedure” with “appropriate procedure”

- Graduate Degree Completion Requirements Policy Revision
 - The Academic Council Members unanimously approved the Graduate Degree Completion Requirements Policy Revision without any modification.
 - The Provost asked the Registrar to send him a proposal on how the revised policy will be applicable for the current students. Then this issue can be addressed by a Presidential resolution.

- Undergraduate Degree Completion Requirements Policy Revision
 - The Academic Council Members unanimously approved the Undergraduate Degree Completion Requirements Policy Revision without any modification.
 - The Provost asked the Registrar to send him a proposal on how the revised policy will be applicable for the current students. Then this issue can be addressed by a Presidential resolution.

- Graduate Admission Policy Revision
 - The Academic Council Members unanimously approved the Graduate Admission Policy Revision as amended below:

“Applicants may be allowed to transfer up to 25% of the total program credit hours subject to the review and recommendation of the program faculty. No partial transfer credit will be awarded. Transfer credit may not be awarded for graduation projects or theses courses.”

- Undergraduate Admission Policy Revision
 - The Academic Council Members unanimously approved the Undergraduate Admission Policy Revision without modification.

- Undergraduate Enrollment in Graduate Courses Policy Revision
 - The Academic Council Members unanimously approved the Undergraduate Enrollment in Graduate Courses policy Revision as amended below:
 - ✓ To remove “be in their fourth-year of undergraduate studies.”
 - ✓ Modify the statements below to be:

“Students granted permission to undertake graduate level courses must complete the same assignments as the graduate students enrolled on the course(s) and will only be permitted to enroll in two graduate level courses.”



“The credit achieved may count toward the student’s Bachelor degree as determined by the Program’s Specification and contribute to the relevant graduate program should the student later matriculate into the graduate program.”

- All remaining agenda items have been postponed to next week.

Notes:

- ✚ The final recommended Policies will be submitted by Ms. Amanda Fiona Forte, Chief Strategy and Excellence Officer, on behalf of Academic Council.

The meeting was adjourned at 2:00 pm. The minutes of meeting will be sent soon.

