



**Change of Grade Form (Graduate Studies)**

Student ID	Student Name	Major
Mobile #	Course Code	Term/Year

Old grade (circle):

Grade	A	A-	B+	B	B-	C+	C	F	S	U	I	IP
		95-100	90-94	86-89	83-85	80-82	76-79	70-75	0-69			
Value In Number												

New grade (circle):

Grade	A	A-	B+	B	B-	C+	C	F	S	U	I	IP
		95-100	90-94	86-89	83-85	80-82	76-79	70-75	0-69			
Value In Number												

Instructor's signature : \_\_\_\_\_ Date: \_\_\_\_\_

**PROVIDE A BRIEF BUT CONCISE JUSTIFICATION FOR THE GRADE CHANGE:**

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Chair's signature : \_\_\_\_\_ Date: \_\_\_\_\_

Dean's signature : \_\_\_\_\_ Date: \_\_\_\_\_

Provost's signature : \_\_\_\_\_ Date: \_\_\_\_\_

*Please submit this form along with the completed signatures to the Department of Registrar.*

Registrar's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Department of Registrar**