



Change of Grade Form (before Fall 2015)

Student ID	Student Name	Major
Mobile #	Course Code	Term/Year

Old grade (circle) :

Grade	A	B+	B	C+	C	D+	D	F	S	U	I
Value In Number											

New grade (circle) :

Grade	A	B+	B	C+	C	D+	D	F	S	U
Value In Number										

Instructor's signature : _____ Date : _____

PROVIDE A BRIEF BUT CONCISE JUSTIFICATION FOR THE GRADE CHANGE :

Chair's signature : _____ Date: _____

Dean's signature : _____ Date: _____

Provost's signature : _____ Date: _____

Please submit this form along with the completed signatures to the Department of Registrar.

Registrar's Signature : _____ Date: _____

Department of Registrar